

# Request for permit for burning, welding, minor painting, repair work on vessels or floating structures

**Who should complete this form?**

The company asking for permission to carry out the above work (hereinafter called "the work") on vessels or floating structures (hereinafter called "vessels") as defined in "Conditions for welding and burning work and minor painting, repair and mobilisation work on vessels and floating structures".

**To whom should the form be sent?**

The written request should be submitted as soon as possible and **no later than 16 hours** (Saturdays, Sundays and legal public holidays not included) **prior to** the start (requested date and time) of the works.

Counter for permits: [Toelatingen.HKD@portofantwerpbruges.com](mailto:Toelatingen.HKD@portofantwerpbruges.com)

- On workdays from 8:30 a.m. to 4:00 p.m.- Tel.+32 3 229 68 00
- After office hours, during public holidays and weekends: Port Authority Supervisor (PAS) - tel. +32 3 229 67 33 – only for urgent and unforeseen circumstances

If, due to unforeseen circumstances, the specified deadline cannot be met, the request **must be made by phone**. The requestor must immediately confirm the telephonic request in writing, stating the name of the telephone correspondent and the time of the telephonic request as well as the motivation of the unforeseen circumstances.

If you are hereby granted permission to carry out the work as requested, then the permit will be based on the information provided to the Harbourmaster's Office in this request. Any changes to this information will automatically void the permit, and a new request will have to be submitted.

**PRINCIPAL'S DETAILS**

**1 Please enter below the principal's details.**

Company name \_\_\_\_\_

Contact \_\_\_\_\_ Phone \_\_\_\_\_

E-mail address \_\_\_\_\_

**CONTRACTOR DETAILS**

**2 Please enter below the contractor details.**

Company name \_\_\_\_\_

Contact \_\_\_\_\_ Phone \_\_\_\_\_

E-mail address \_\_\_\_\_

First issue date:	01/2014	Document:	Permit for burning, welding, minor painting, repair and mobilisation work on vessels or floating structures
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Drawn up by:	Paul Wauters	Manager:	OP/HSS

**NOTIFICATION OF WORK TO BE CARRIED OUT**

**3 Please enter below the details of the work to be carried out.**

**Nature of the work**

- Painting                       Repair and mobilisation    Diving operations (> HKD 16)  
 Welding and burning         Cold work

Name of the vessel \_\_\_\_\_

IMO / ENI number: \_\_\_\_\_

Exact work location on board: \_\_\_\_\_

Berth: \_\_\_\_\_

Start date \_\_\_\_\_ Time \_\_\_\_\_

End date \_\_\_\_\_ Time \_\_\_\_\_

**Clarification of the nature of the work**

\_\_\_\_\_

- Cargo in the hold where the work is to be carried out

\_\_\_\_\_

- Cargo in adjacent holds

\_\_\_\_\_

- Work to be carried out (general)

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**ADVICE OP/NO/TM**

**4 Advice**

- Not applicable
- Not permitted

- **Permitted if the following conditions in addition to those of Port Instruction 7.2.1. are met:**

- \*
- \*
- \*
- \*

**FINAL ADVICE OP/HSS**

**5 Advice**

- Permitted
- Not permitted

**Additional conditions to those of Port Instruction 7.2.1.**

- 1 - Inspection of underlying/adjacent compartment before, during and after the work
- 2 - Not on pipelines connected to fuel tanks.
- 3 - Do not work over open holds.
- 4 - Not on common bulkheads with compartments where flammable substances / gases are located.
- 5 - Do not start the work until a copy of the certificate from the recognised gas expert has been sent to the Port Authority Supervisor ([PAS@portofantwerp.com](mailto:PAS@portofantwerp.com)) and the Harbour Master's Office ([Toelatingen.HKD@com](mailto:Toelatingen.HKD@com)) in accordance with the Municipal Port Police Regulations.
- 6 - Port Authority Supervisor to be notified at the start/end of the works (VHF 63 or 03/229.67.33)
- 7 - Port Authority Supervisor to be notified at least 1 hour before the start of the works (VHF 63)
- 8 - Work permitted after inspection by Port Authority Officers
- 9 - Not during loading/unloading operations, unless the work is an inherent part of these operations.
- 10 - Not in the vicinity of loading/unloading operations.
- 11 - It is prohibited to have paint, rust or waste flowing into the water. No paint, rust or waste shall be left on the quay.

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THE PERMIT HOLDER MUST AT ALL TIMES BE IN POSSESSION OF THIS DOCUMENT

22 - Valid permission for the diving operations (HKD 16)

23 -

Name + signature representative OP/HSS	Datum
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